

Manchester – A Certain Future
Wednesday 10th April 2013
Committee Room 11, Manchester Town Hall

Action Points

Item	Discussion	Action
1.	<p>Introductions and apologies</p> <p>Present: Steve Connor (SC) (Chair) David Coleman (DC) Cllr Nigel Murphy (NM) Phil Korbel (PK) Holly Bonfield (HBo) Maggie Walker (MW) Paul Beckett (PB) Gordon Richardson (GR) Steven Glynn (SG) Brian Morris (BM) Clare Fallon (CF) Jonathan Sadler, MCC (JS) Debbie Ellen (DE) Nigel Rose (NR) Tayo Adebowale (TA) Gaby Porter (GP) Cllr Jeff Smith (JS) Gudrun Cartwright (GC) Steve Merridew (SM)</p> <p>Support: Kate Morley, Groundwork (KM)</p> <p>Apologies: Helen Bidwell (HBi) Nigel Barlow (NB) Vin Sumner (VS) David Haley (DH) Andrew Karvonen (AK) Barry Gillespie (BG) Helen Seagrave (HS) Clare Lowe (CL) Nicola Percival (NP) Steve Turner (ST) Damian Burton (DM)</p> <p>Presentation: Amanda Wallace, Head of Assets & Development, Manchester City Galleries.</p>	

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2.	<p>Presentation: Amanda Wallace, Manchester City Galleries Manchester City Galleries is part of MAST (Manchester Arts Sustainability Team). AW gave an overview of how the Gallery has put measures in place to reduce waste, cut energy usage and save money. Measures include:</p> <ul style="list-style-type: none"> • Challenging perceptions of the acceptable parameters collections can be kept in • Staff pool bikes, beehives and roof garden • Lighting – turning off external lighting, installing LED lighting • Staff culture change to ensure that all responsible • Turning the off the plant system over night • Installing revolving doors to minimise on heat loss <p>The SG was impressed with the amount of work which the Gallery had completed and felt that this best practice should be shared with both visitors and beyond.</p>	
3.	<p>Minutes of previous meeting</p> <ul style="list-style-type: none"> • MACF Conference – covered under item 4 • Thematic subgroups – covered under item 5. • Update 2013 leaflet communications –SG to agree a plan for the distribution of the MACF Update leaflets for Individuals, Businesses and Organisations, and Schools, Universities and Colleges • Charing MACF. Deadline for applications is the coming Friday 12th April; currently we have received no applications, but the time allowed for applications has only been a couple of weeks and inadvertently it coincided with the Easter period. The steering group agreed that suitable candidates in members’ networks should be encouraged to apply. The recruitment panel will consider extending the deadline and re-advertising if applications received by the initial deadline are not considered sufficient. An interim Chair may need to be appointed until the new Chair is in place. • Carbon literacy training – MCC has provided £3k to fund the cost of Carbon Literacy training for SG members. Dates to follow. 	<p>ALL</p> <p>DC/HS/NP</p> <p>KM to liaise with NP</p>
4.	<p>MACF Conference 2013</p> <ul style="list-style-type: none"> • KM circulated the evaluation report of this year’s conference. The steering group agreed with the consensus that there had been a good mix of delegates, including new faces and an interesting discussions fuelled by the presentations from the Cities of Liverpool and Leeds. • Learning points included ensuring that one member of the current conference subgroup volunteer to help organise next year’s event, ensure that outcomes of any workshops or activities are clear & communicated and that sufficient resources 	<p>SC/HB/GP</p>

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	<p>are available to help set up for the event.</p> <ul style="list-style-type: none"> • Special thanks should go to the Volunteers from MCC Environmental Strategy Team • Manchester Carbon Literacy won the Best Community Initiative at the 2013 Climate Week Awards. AfSL were also Highly Commended for their entry 'Harnessing the Power of Volunteers'. • Invitation to join the thematic subgroups would be extended to the conference delegates as part of the feedback from the event. • Planning for conference 2014 needs to start now. 	<p>KM to include conference 2014 on next agenda.</p>
<p>5.</p>	<p>Subgroup update</p> <p>Thematic subgroup Chairs – SC welcome the new Chairs to the meeting:</p> <ul style="list-style-type: none"> • Gudrun Cartwright – SC&P • Steve Merridew – G&B I • Damian Burton – Energy • Brian Morris – Buildings • Transport (currently vacant) <p>As MCC have drafted a Green Infrastructure strategy for the city. Consultation on the strategy closes on 31st May so presentation of the strategy will be made to the G&B I subgroup prior to the next SG meeting on Thursday 30th May.</p> <p>Governance – to convene at the earliest opportunity to discuss the structural model of MACF, transport thematic Chair and future funding.</p> <p>Communications – following his resignation as Chair, SC will be the group's reporter.</p> <p>Opportunity to address the membership of these groups - SG members will be invited to select which group they would like to join (including the Governance and Communications groups).</p>	<p>G&BI subgroup to present at the next SG meeting</p> <p>KM to coordinate</p> <p>KM to issue survey asap</p>
<p>6.</p>	<p>Funding the Future of MACF</p> <p>Funding paper: prepared by KM & JS. Funding is available from MCC for one more year, but after that no guarantees can be made beyond that. Therefore it is important to look to external funding to support the Group. The paper looked at a number of options available, including looking at structural models for group and secretariat support for the emerging thematic subgroups. This will be carried forward to the Governance subgroup for consideration.</p> <p>Secretariat support post June 2013 – In June the 2 year contract with Groundwork MSSTT to provide this function will come to an end. Another extension cannot be granted so therefore the work must go out to tender. JS confirmed that there is £20k available for 2013/14. Governance subgroup to revisit the tender / specification including draft timescales for appointment.</p>	<p>KM to coordinate date for Governance group</p> <p>JS to forward brief to Governance Group</p>

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7.	<p>MCC Update JS gave an update from MCC: Council restructure – Environmental strategy team is restructuring into 2 teams. Part of the team will move into City Policy (interim Manager Michael O’Doherty) and the other will move into GM/Low Carbon Hub Buildings Team under Michael O’Doherty.</p> <p>Area based working – work is underway to establish an area-based approach to the delivery of MACF, with support from 'Strategic Regeneration Framework (SRF) Delivery Groups', in each of the city's five SRF areas: North, East, Central, South and Wythenshawe. GP & NR have volunteered to support the upcoming event in Wythenshawe.</p>	
8.	<p>AOB</p> <ul style="list-style-type: none"> • BM (and the SG) has been invited to comment on the Greater Manchester Strategy. Consultation will end on 17th June 2013. More details and to download the document Greater Manchester Strategy. Volunteer required to produce a response on behalf of the group. • DC raise the issue of communications, specifically the announcement of the appointment of the thematic subgroup Chairs, a blogger for the meeting and feedback from conference. 	<p>Volunteer required.</p> <p>SC & KM to draft a newsletter for w/c 15/04/2013</p>
9.	<p>Events and Conferences</p> <ul style="list-style-type: none"> • Breakfast at the Rylands ‘The consumer is dead’ Tuesday 16th April 8-9.30am. Chaired by SC. • Feeding the Five Thousand – scheduled to take place sometime in June, in Piccadilly Gardens. Date tbc, further details from DE. • GC Business in the Community are promoting Responsible Business Week 15-9th April. • PB is working on a workshop, using the Delphi method, to discuss life-cycle carbon assessment of buildings (mainly new, but also retrofit). This is part of a European Regional Development Fund funded PhD at Liverpool University (although it will be held at Manchester University). Date to follow 	
10.	<p>Date of Next Meeting</p> <ul style="list-style-type: none"> • Thursday 30th May 2013 4-7pm. Venue tbc. • Thursday 25th July 2013 4-7pm. Venue tbc. 	